

Notice of Meeting

Communities Select Committee



Date & time
Thursday, 26
September 2013
at 10.30 am

There will be a
private pre
meeting for
Members at
9.30am

Place
Committee Room C,
County Hall,
Kingston Upon
Thames
Surrey
KT1 2DN

Contact
Jisa Prasannan or Huma
Younis
Room 122, County Hall
Tel 020 8213 2694 or 020
8213 2725

jisa.prasannan@surreycc.gov.uk
or huma.younis@surreycc.gov.uk

Chief Executive
David McNulty

If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 9122, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 8914, fax 020 8541 9009, or email jisa.prasannan@surreycc.gov.uk or huma.younis@surreycc.gov.uk.

This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Jisa Prasannan or Huma Younis on 020 8213 2694 or 020 8213 2725.

Members

Mrs Denise Saliagopoulos (Chairman), Mr Chris Norman (Vice-Chairman), Mrs Jan Mason, Mr John Orrick, Mr Saj Hussain, Rachael I. Lake, Mrs Mary Lewis, Mr Christian Mahne, Mr Chris Pitt, Ms Barbara Thomson, Mr Alan Young and Mr Robert Evans

Ex Officio Members:

Mrs Sally Marks, Mr David Munro

TERMS OF REFERENCE

The Select Committee is responsible for the following areas:

Community Safety	Adult and Community Learning
Crime and Disorder Reduction	Cultural Services
Relations with the Police	Sport
Fire and Rescue Service	Voluntary Sector Relations
Localism	Heritage
Major Cultural and Community Events	Citizenship
Arts	Registration Services
Customer Services	Trading Standards and Environmental Health
Library Services	Legacy and Tourism

PART 1 **IN PUBLIC**

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

2 MINUTES OF THE PREVIOUS MEETING: 11 JULY 2013 & 14 AUGUST 2013 (Pages 1 - 22)

To agree the minutes as a true record of the meetings.

3 DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

Notes:

- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
- Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

4 QUESTIONS AND PETITIONS

To receive any questions or petitions.

Notes:

1. The deadline for Member's questions is 12.00pm four working days before the meeting (*20 September 2013*).
2. The deadline for public questions is seven days before the meeting (*19 September 2013*).
3. The deadline for petitions was 14 days before the meeting, and no petitions have been received.

5 RESPONSES FROM THE CABINET TO ISSUES REFERRED BY THE SELECT COMMITTEE (Pages 23 - 24)

A response is included following recommendations made to Cabinet on 23 July 2013.

6 RECOMMENDATION TRACKER AND FORWARD WORK PROGRAMME (Pages 25 - 32)

The Committee is asked to monitor progress on the implementation of recommendations from previous meetings, and to review its Forward Work Programme.

7 SFRS INCOME GENERATION STRATEGY AND TRADING (Pages 33 - 36)
Purpose of report: *Scrutiny of Services and Budget*

This report provides an update to specific issues and risks raised by the Select Committee in July 2013 in response to the Fire and Rescue Services Income Generation Report.

8 CUSTOMER SERVICES OVERVIEW AND PERFORMANCE REPORT (Pages 37 - 44)
Purpose of report: *Scrutiny of Services & Policy Development and Review*

The purpose of this report is to give the Communities Select Committee an overview of Customer Services' role, performance and future plans.

9 COMMUNITY PARTNERED LIBRARIES PROGRESS REPORT (Pages 45 - 98)
Purpose of report: *Policy development and review*

To provide the committee with an update on the progress on the implementation of Community Partnered Libraries (CPL's) across Surrey.

10 DATE OF NEXT MEETING

The next meeting of the Committee will be held on Thursday 31 October 2013 at 10am.

David McNulty
Chief Executive
Published: 18 September 2013

MOBILE TECHNOLOGY – ACCEPTABLE USE

Use of mobile technology (mobiles, BlackBerries, etc.) in meetings can:

- Interfere with the PA and Induction Loop systems
- Distract other people
- Interrupt presentations and debates
- Mean that you miss a key part of the discussion

Please switch off your mobile phone/BlackBerry for the duration of the meeting. If you wish to keep your mobile or BlackBerry switched on during the meeting for genuine personal reasons, ensure that you receive permission from the Chairman prior to the start of the meeting and set the device to silent mode.

Thank you for your co-operation